

City of Los Angeles
Los Angeles Convention Center Department
Parking Division

PART-TIME PARKING ATTENDANT I (3530-1)

POSITION REQUIREMENTS:

1. Must be at least 18 years of age.
2. A *valid* California Driver's License is required prior to appointment.
3. Proof of identity and a legal right to work in the United States is required prior to appointment.
4. Must have knowledge of basic math skills- mainly relating to cashiering.
5. Must be able to interact with the public in a positive manner.
6. Must be able to stand for long periods in inclement weather conditions.

CONDITIONS OF EMPLOYMENT:

1. Applicants must maintain a good driving record during the term of employment. All applicants must bring a current (within five business days) DMV pull sheet.
2. Prior to appointment, all candidates will be required to complete a thorough medical examination administered by a City of L.A. Physician.
3. All appointments are subject to a background clearance.
4. Part-time position is based on an as needed basis. Hence, attendants should be flexible and reliable for work schedule. Hours may vary with some evening and weekends required. There is no minimum guarantee number of hours per week and hours are not to exceed 1040 per calendar year.
5. Must be able to provide the following uniform items:
 - Navy blue work pants (No jeans)
 - Solid leather shined shoes (No tennis shoes)
 - White short sleeve t-shirt

DESIRED QUALIFICATIONS:

1. Experience in dealing with customers.
2. Experience in handling cash.