

**BOARD OF LOS ANGELES CONVENTION
AND TOURISM DEVELOPMENT COMMISSION**

Meeting Minutes
June 17, 2015
9:00 a.m.

The Board of Los Angeles Convention and Tourism Development Commission (Board) convened a regular meeting on Wednesday, June 17, 2015 at 9:03 a.m. at the Los Angeles Convention Center (LACC), located at 1201 S. Figueroa Street, Los Angeles, CA 90015, in the Executive Board Room.

PRESENT:

President Jon F. Vein
Vice President Ray Bidenost
Commissioner Stella T. Maloyan

Bud Ovrom, Executive Director –

Los Angeles Department of Convention & Tourism Development (CTD)
Tom Fields, Assistant General Manager & COO – CTD
Diana Mangioglu, Assistant General Manager, Finance & Administration – CTD
Glyn Milburn, Business Team Representative – Office of the Mayor
Kimberly Miera, Deputy City Attorney – Office of the City Attorney
John Wickham, Legislative Analyst – Office of the Chief Legislative Analyst
Brad Gessner, Sr. Vice President & General Manager – AEG Facilities
Keith Hilsen, Vice President, Finance – AEG Facilities
Ellen Schwartz, Vice President, Sales & Marketing – AEG Facilities
Tom Mullen, Chief Administrative Officer –
 Los Angeles Tourism & Convention Board (LATCB)
Kathy McAdams, Vice President, Convention Sales - LATCB
Barbara Kirklichter, Vice President, Revenue Strategy – LATCB
Cristine Villorante, Executive Administrative Assistant – CTD
Adria Ybarra, Executive Administrative Assistant – CTD

ABSENT:

Commissioner Otto Padron

Item 1. Call to Order / Roll Call

President Vein called the meeting to order.

Item 2. Public Comment

There was no public comment.

Item 3a. Approval of May 20, 2015 Meeting Minutes

APPROVED BY GENERAL CONSENT

Ayes: President Vein, Commissioner Maloyan

Nays: None

Absent: Commission Padron

Abstain: Vice President Bidenost

Item 3b. Approval of LATCB Annual FY 2015-15 Appendix E (Board Rpt. 15-008)

APPROVED

Moved by: President Vein
Seconded by: Vice President Bidenost

Ayes: President Vein, Vice President Bidenost, Commissioner Maloyan

Nays: None

Absent: Commissioner Padron

Item 3c. Discuss Advisory Recommendation Regarding the Los Angeles Convention Center Design Competition

CTD Board moved to support recommendation.

Moved by: President Vein
Seconded by: Vice President Bidenost

Ayes: President Vein, Vice President Bidenost, Commissioner Maloyan

Nays: None

Absent: Commissioner Padron

Items 4a Monthly Reports for April 2015

a. Mr. Brad Gessner, Mr. Keith Hilsgen, and Ms. Ellen Schwartz presented the LACC/AEG monthly report.

b. Ms. Kathy McAdams presented the LATCB monthly report.

Item 4b. LATCB FY 2015-16 Operating Budget Update

Ms. Diana Mangioglu updated the Board on LATCB's Budget giving a brief overview of LATCB's funding which totals a consolidated budget of \$44.5 million, broken down to its funding sources with the majority of which comes from the Tourism Marketing District funds (\$22.5 million) and the Transient Occupancy Tax funds (\$16.3 million) and how these funds will be used in the upcoming fiscal year.

Item 4c. CTD FY 2014-15 Operating Budget Update

Ms. Mangioglu updated the Board on CTD's budget reporting a \$250,000 surplus due to vacancies. CTD will request the funds be rolled over to the next fiscal year. Approval for this request will come before the Board in the near future.

CTD is also reconciling year end items, one of which is a General Fund based \$5 million component used for cash flow to assist AEG's operations. Per the management contract, funds are reconciled annually. This year \$3.1 million was used and has been reconciled and returned to the General Fund. CTD and AEG will forecast funding needs for the next fiscal year and will report to the Board.

Lastly, the CTD has deposits for events that the City is holding and periodically transferring to AEG. The City has transferred \$40,000 to AEG for events that will occur in FY 2015-16.

Item 4d. AEG FY 2014-15 Operating Budget Update (Board Report No. 15-007)

Ms. Mangioglu reported that on June 11, 2015, AEG revised their profit projection to \$2 million above the original budget. The latest revised budget increases revenue from the original \$21.9 million to \$24.2 million. AEG is proposing that a portion of the \$2 million surplus be authorized for Alteration and Improvements, Capital Improvement Projects and equipment purchases of \$1.2 million and the remainder be budgeted in the Reserve Account totaling \$716,000. The CTD Department approved the proposed expenditure plan.

No action is required by the CTD Board. The report has been received and filed.

ADJOURNMENT

The meeting was adjourned at 9:50 a.m.