

**BOARD OF LOS ANGELES CONVENTION
AND TOURISM DEVELOPMENT COMMISSION**

Meeting Minutes
September 16, 2015
9:00 a.m.

The Board of Los Angeles Convention and Tourism Development Commission (Board) convened a regular meeting on Wednesday, September 16, 2015 at 9:05 a.m. at the Los Angeles Convention Center (LACC), located at 1201 S. Figueroa Street, Los Angeles, CA 90015, in the Executive Board Room.

PRESENT:

President Jon F. Vein
Vice President Ray Bidenost
Commissioner Jeremy Bernard
Commissioner Stella T. Maloyan
Commissioner Otto Padron (arrived at 9:17 am)

Bud Ovrom, Executive Director –
 Los Angeles Department of Convention & Tourism Development (CTD)
Tom Fields, Assistant General Manager & COO – CTD
Diana Mangioglu, Assistant General Manager - CTD
Kimberly Miera, Deputy City Attorney – Office of the City Attorney
Keith Hillsgen, Vice President, Finance – AEG Facilities
Ellen Schwartz, Vice President, Sales & Marketing – AEG Facilities
Darren Green, Sr. Vice President, Sales –
 Los Angeles Tourism & Convention Board (LATCB)
Kathy McAdams, Vice President, Convention Sales – LATCB
Bill Karz, Vice President, Digital Marketing – LATCB
Glyn Milburn – Office of Economic Development – Mayor's Office
Cristine Villorante, Executive Administrative Assistant – CTD
Adria Ybarra, Commission Administrative Assistant – CTD

ABSENT:

Item 1. Call to Order / Roll Call

President Vein called the meeting to order.

Item 2. Public Comment

There was no public comment.

Item 3a. Approval of Meeting Minutes from August 5, 2015

UNANIMOUSLY APPROVED

Item 3a. Approval of Meeting Minutes from September 9, 2015

UNANIMOUSLY APPROVED

Item 3b. Approval of FY 15/16 Capital Improvement Projects – Board Report # 15-009

Item should be a Discussion Item only.

Board Report notes that the Convention Tourism Development (CTD) Department approved two capital improvement projects in the West Hall Garage including sewer repair work (\$57,000) and the repair of a 4000 amp breaker (\$14,725) to be completed as part of the 2015-16 budget. The source of funds for the projects in the amount of \$71,725 will be paid with funds from the 2014-15 reserve

Item was received and filed.

Items 4a. Monthly Reports for July 2015

- a. Mr. Keith Hilsgen, and Ms. Ellen Schwartz presented the LACC/AEG monthly report.
- b. Mr. Darren Green presented the LATCB monthly report and Mr. Bill Karz presented LATCB's B2B website .

Item 4b. CIP

Mr. Tom Fields updated the Board on FY 15/16 CIP projects.

ADJOURNMENT

The meeting was adjourned at 9:47 a.m.